

Summary Report for Trustee Expenses

Fiscal Year 2019-2020

WARD: 16

TRUSTEE NAME: M. Aarts

Annual Budget Allocation \$ 11,780

Monthly Expenses

September	\$	84
October	\$	34
November	\$	414
December		
January		
February		
March		
April		
May		
June		
July		
August		

YTD Expenses \$ 531

Note: Trustee Detailed receipts include both Ward Expense and Board Governance expenses.
The above total YTD Expenses are for Ward Expenses only.
The total for Governance Expenses can be found under Shared Services section of the website.

VH 3 - 23113

42-2276831

Elahn

Part B - To Be Completed and Approved Upon Returning From Conference

Actual Expenses Claimed (original receipts MUST be attached for all expenses being claimed):

	US\$	CDN\$ (Canadian Equivalent)
<u>This section is for Principal/Vice-Principal use ONLY</u>		
• PD Funds Available	\$ _____	
• Subtract Cost of Airfare Arranged Through Director's Office (attach email received from Avenue Travel)	\$ _____	
• Balance of PD Funds Available		\$ _____
• Registration	\$ <u> - </u>	\$ <u> 75 </u>
• Transportation (other than airfare)	<u> - </u>	<u> </u>
• Accommodation _____ Days	<u> - </u>	<u> - </u>
• Meals (see attached receipts - use table below to calculate).		
o Breakfast \$20 x # days	\$ <u> - </u>	\$ <u> - </u>
o Lunch \$20 x # days	\$ <u> - </u>	\$ <u> - </u>
o Dinner \$30 x # days	\$ <u> - </u>	\$ <u> - </u>
• Other _____	<u> - </u>	\$ <u> - </u>
		(Conversion Rate = _____)
		\$ <u> 75 </u> ✓ P0
		\$ _____
• Balance of PD Funds Remaining		\$ _____

Note:

Complete this portion after completion of conference/workshop.

All expenses being claimed must be supported by original, detailed receipts (Visa or debit slips are not acceptable). Mileage reimbursement is limited to the maximum of the economy airfare. The maximum meal reimbursement per day shall be provided up to \$60, capped at the amounts indicated.

The maximum amount is inclusive of taxes and gratuity. Gratuity amounts are capped at 15% of pre-tax amounts.

The table below has been provided to assist in the calculation of eligible meal expenses. Please complete, indicating the date(s) and the amounts claimed for each meal type. Please be reminded that the maximum is inclusive of taxes and gratuities (limited to a maximum of 15%). ALCOHOL IS NOT ELIGIBLE FOR REIMBURSEMENT. Attach a separate sheet if more space is required. Original detailed receipts must be attached.

DATE	Breakfast (max \$20)	Lunch (max \$20)	Dinner (max \$30)	Total (not to exceed \$70)
Total				

I have read the TDSB's PR 562 Expenditure Guidelines and confirm that I am in compliance.

Signature: _____

MICHELLE AARTS Nov 7, 2019
 Print Name Date

Approvals

2019.11.12

ROBIN PILKEY
 Print Name Date

Principal/Manager: _____

Marisa Chin
 Print Name Date

Supervisor/Supervisory Officer: _____

on behalf of Craig Smiller

 Director of Finance/Designate

Date Approved: _____

For Accounting Use Only:

Amount of PD Funds Available: _____

Forward completed form to:
 Accounts Payable, 5050 Yonge St., Route NE



**Toronto District School Board
IN-PROVINCE CONFERENCES AND WORKSHOPS**

3-23113

Part A – Conference Information (approval MUST be obtained prior to attendance)

Date: October 2, 2019

Employee Number	Work Phone 416-395-8787	Home Phone
Name of Applicant Michelle Aarts		Position Trustee
Home Address 5050 Yonge Street		City Toronto Postal Code M2M5N8
School/Department Name Trustee Services		Method of Travel Car
Name & Purpose of Conference Public Education in a changing World: People For Education Annual Conference 2019		
Location of Conference Toronto, ON		Dates of Conference November 2nd, 2019

The cost should be charged to GL (check one) and Cost Centre:

31500 – Prof Dev – Academic & Supervisory Officer 1. Cost Centre # 18365550

31700 – Prof Dev – All other Staff 2. Cost Centre # _____

Estimated Expenses:		Note:
	CDN\$	Approved expenses include registration, transportation, accommodation, meals and other reasonable expenses depending upon the location of the conference, but only when these expenses are not part of the conference fee.
• Registration	\$ <u>75</u>	The maximum meal expenditure per day shall be provided up to \$60, capped at the amounts indicated.
• Transportation (other than airfare)	<u>(mileage)</u>	<i>The maximum amount is inclusive of taxes and gratuity. Gratuity amounts are capped at 15% of pre-tax amounts.</i>
• Accommodation _____ Days	<u>n/a</u>	
• Meals (receipts must be provided)		
o Breakfast \$20 x 3 days	\$ <u>n/a</u>	
o Lunch \$20 x 3 days	\$ <u>n/a</u>	
o Dinner \$30 x 2 days	\$ <u>30</u>	
Other <u>Parking</u>	<u>\$50</u>	
• Airfare (to be arranged by the Director's Office)	<u>n/a</u>	
Total Estimated Cost CDN\$	<u>155</u>	<i>A copy of the conference brochure must be attached.</i>
Conference approved by:		
Principal/Supervisor Signature	<u>2019-10-04</u>	ROBIN PILKEY Print Name
Supervisor Signature		CRAIG SNIDER Print Name
Funding Source Confirmed (Comptroller/Designate Signature)		Print Name
For Participant Information:		
Reimbursement is limited to the amount of PD Funds available as indicated on the reverse of this form.		

4000 J
2018 NOV 13 PM 9:47
RECEIVED
CONFERENCE



Public education

Our work

News

Events

About us

Public education. Public good.

Public Education in a Changing World: People for Education's Annual Conference

Our conference brings together educators, researchers, parents, students, and policy-makers to connect with and learn from each other. This year, we will explore the future of public education.

[HIGHLIGHTS FROM 2018](#)

[HIGHLIGHTS FROM 2017](#)

Registration is now live

Click here to register for *Public Education in a Changing World: People for Education's Annual Conference*.





Public education. Public good.

Public education

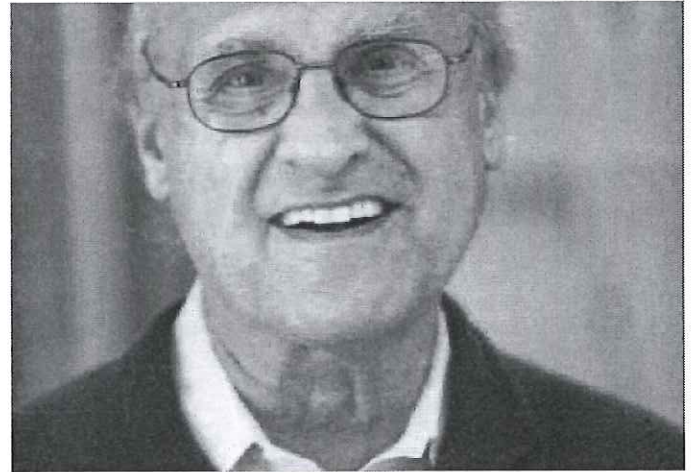
Our work

News

Events

About us

Saturday, November 2 this year, and we are honoured to have Stephen Lewis as the keynote speaker. Mr. Lewis is an outspoken and respected humanitarian who has worked tirelessly to improve the human condition, both at home and abroad. His presentation will be sure to inspire all of us as we explore the future of public education.



Conference sessions

Building bridges

How can schools can work more effectively with parents and communities?

Indigenous Education

How can we move away from thinking of Indigenous Education as an add-on, and make it central to all K to 12 education?

Redesigning education

The future is here. How does education need to change?

The pros and cons of e-Learning





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Beyond tokenism

How can we ensure students have a real voice in education policy and curriculum?

Addressing barriers to post-secondary education

How can we ensure multiple pathways stay open for all students?

Building real community in schools

How do we need to change to ensure that all of Ontario's diverse students have equitable opportunities at school?

School yards and playgrounds

Are they a core part of education?





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are incredibly excited to be returning this year. I thank you to the Office of the Vice Provost at York U for partnering with us, providing the gorgeous new **Student Centre** as a venue.



Public Education in a Changing World: PFE's Annual Conference

Individual Admission \$75.00



York University Student Centre (New), 15 Library Lane, Toronto, ON M3J 2S5, Canada

Saturday, 2 November 2019 from 7:30 AM to 6:30 PM (EDT)

Eventbrite Completed

Order Information

Order #1108255893. Ordered by Michelle Aarts on 18 October 2019 7:52 AM

Name

Michelle Aarts



11082558931466917763001

Event Information:

Hello,

Thank you for registering for Public Education in a Changing World: People for Education's Annual Conference! We look forward to seeing you on Saturday, November 2, 2019 to discuss how we can work together to ensure our public education system is preparing all students for success. Here are a few details we think you might find helpful:

Event Date: Saturday, November 2, 2019
Location: New Student Centre, York University, 15 Library Lane.
Time: Registration and breakfast will begin at 7:30 AM.

If you are visiting us from out of town, we have reserved a block of rooms at York University's Executive Education Centre for November 1 and 2, 2019 - just a six minute walk from the conference venue! To take advantage of our special conference rate of \$149.00 (+HST)/night, please reserve your room by contacting 416-650-8300/reservations@schulich.yorku.ca using booking code 304701 before October 17, 2019. This rate assumes single occupancy and includes continental breakfast.

Should you have any questions, please do not hesitate to contact us at conference@peopleforeducation.ca or 416-534-0100.

See you soon!
People for Education

Do you organize events?

Start selling in minutes with Eventbrite!
www.eventbrite.ca

Hasserjian, Araz

From: Aarts, Michelle
Sent: November 6, 2019 4:23 PM
To: Hasserjian, Araz
Subject: Fwd: Your Tickets for Public Education in a Changing World: PFE's Annual Conference
Attachments: 74169485929-1108255893-ticket.pdf; ATT00001.htm

Sent from my iPad

Begin forwarded message:

From: "Eventbrite" <orders@eventbrite.com>
Date: October 18, 2019 at 7:52:51 AM EDT
To: michelle.aarts@tdsb.on.ca
Subject: Your Tickets for Public Education in a Changing World: PFE's Annual Conference
Reply-To: conference@peopleforeducation.ca

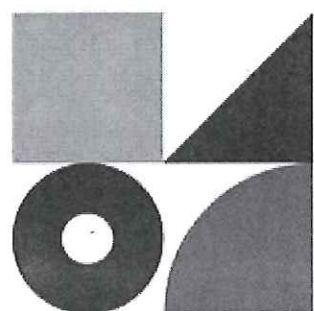
eventbrite

Michelle ,
you're good to go



Keep your tickets handy

Get the app



People for Education

Public education. Public good



1 x Ticket

Order total: \$75.00



Saturday, 2 November 2019 from 7:30 AM to 6:30 PM (EDT)

[Add to Google](#) · [Outlook](#) · [iCal](#) · [Yahoo](#)



York University Student Centre (New)

15 Library Lane

Toronto, ON M3J 2S5

Canada

[\(View on map\)](#)

[View event details](#)

People for Education

[Follow](#)

Questions about this event?

Contact the organizer

Order Summary

Order #1108255893 - 18 October 2019

Michelle Aarts

1 x **Individual Admission**

[View and manage your order online](#)

[Printable PDF tickets are attached to this email](#)

Paid via PayPal, 

Appears on your card statement as EB *Public Education i

Contact the organizer for any questions related to this purchase.

This order is subject to Eventbrite Terms of Service, Privacy Policy, and Cookie Policy.

Additional Information

The event organizer has provided the following information:

Hello,

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See you soon!
People for Education

eventbrite



This email was sent to michelle.aarts@tdsb.on.ca

Eventbrite | 155 5th St, 7th Floor | San Francisco, CA 94103

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42-2276698 Elahn



Toronto District School Board
Trustee Expense Claim

3 — 23113

Payable To: Michelle Aarts Cost Centre: 18365550

Period From: 10/21/2019 To: 10/24/2019
(MM/DD/YYYY) (MM/DD/YYYY)

(✓)

Support Documentation for Pre-approval Attached (>\$500)

Date of Receipt	Description/Purpose/Attendees	Category (GL / Title)	Amount Claimed	Support Documentation for Pre-approval Attached (>\$500)
21-Oct-2019	Sarah's Café - Meeting with CSW re: Model Schools and ICCAC	GL 41003 Meeting Expense	49.33	
24-Oct-2019	Metro- Refreshments for Ward Meeting	GL 41500 Ward Council Expense	287.91	

RECEIVED
TORONTO DISTRICT SCHOOL BOARD
2019 NOV 15 PM 9:23
ACCOUNTING DEPARTMENT

Total Amount for Reimbursement: 337.24

Check List:

- Original, detailed & signed receipts enclosed:
- Description provided for all meeting expenses:
- Supporting Documentation Attached:

I agree to all expense claim records attached being posted on the Toronto District School Board Trustee Expenses webpage as submitted, subject to the following conditions:

- Personal information on the MILEAGE CLAIM-TRUSTEE TRAVEL LOG will be redacted by staff prior to posting;
- Telecommunication records will not be posted; and
- Telecommunication reimbursement claim information will only be posted as it appears on the TRUSTEE EXPENSE CLAIM form.

Expense Approval: _____
(Signature)
(Title)
2019.11.06
Date Approved: mm/dd/yyyy

Business Service Approval: _____
(Signature)
on behalf of Craig Sidor
11/06/19
Date Signed: mm/dd/yyyy

_____ Nov 6, 2019.
Date Signed: mm/dd/yyyy

SARAH'S CAFE AND BAR
 1426 DANFORTH AVENUE
 TORONTO, ON. M4J 1N4
 416-406-3121



Store #100037 (416)686-8585
 E&OE HST# R105216170

DEBIT SALE

Server #: 000046

REF#: 00000010

Batch #: 225 RRN: 000516401021

10/21/19 14:20:40

APPR CODE: 005593

Trace: 10

DEBIT/SAVING Chip

*****4838

AMOUNT \$41.11
TIP \$8.22
TOTAL \$49.33

APPROVED - 00

INTERAC

AID: A0000002771010

TVR: 80 80 00 80 00

TST: 68 00

THANK YOU / MERCI

CUSTOMER COPY

GROCERY

(2)SCHWEP.CLUB SODA SF.DR.CAN

	H		
2 @ \$3.49		6.98	
PEPSI SOFT DRINKS	H	-0.98	
SCHWEP.GIN.A.MIN.SF.DR.CA.ON	H	5.99	
SOLO PAPER PLATE	H	4.99	
SOLO PAPER PLATE	H	4.99	
IR CRACKER		3.49	
SELECT.FR.SP.WAT	H	0.99	
SELECTION CHERRY FR.SP.WAT.	H	0.99	
TRISCUIT OL.OIL CRAC.P.CRACK		1.99	
OASIS JUICE		1.79	
LASSONDE DRINKS		-0.12	
OASIS EX.MAN.JCE		1.79	
LASSONDE DRINKS		-0.12	
OASIS FR.JUICE		1.79	
LASSONDE DRINKS		-0.13	
QUEPASA ORG.GLUT.F.R TORT.CH H		3.49	
QUEPASA ORG.GLUT.F.TORT.CHIP H		3.49	
PERRIER PET-BTL.MIN.CAB.SP.W H		9.49	

PRODUCE

RASPBERRY 170G		1.99	
BLUEBERRY 170G		1.99	

DELI

ANTIPASTO TRAY	RF	29.99	
F2.DELUXE VEGETAR.PLAT.LARGE	RF	49.99	
SNACK DEL SMALL	RF	29.99	
SUMMERFR.MEXICAN SELECT.DIP		7.49	

SERV. BAKERY

DESSERT PLATTER	H	33.99	
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CUT FRUIT

PUMPERNICKEL-DIP	RF	10.99	
FRT PLATTER	RF	39.99	

SUBTOTAL 257.31

74.41	HST (13.000)%	9.67	
160.95	RED (5.000)%	8.05	
160.95	PFT (8.000)%	12.88	

TOTAL 287.91

DEBIT CRD 287.91
 Total number of items sold = 24

AIR MILES

BASE AIR MILES EARNED	12
BONUS AIR MILES EARNED	0
Total Air Miles earned	12
AIR MILES COLLECTOR	*****5309

DREAM MILES BALANCE	866
AIR MILES CASH BALANCE	0

*****SARAH'S CAFE*****
 1426 Danforth Ave, To
 ronto M4J 1N4
 TEL:416 406-3121
 HST #890972956
 partywithus.ca

BILL 1001132
 TABLE 10
 SERVER 4

CHICKEN SALAD	15.50
SAVOURY CREPE	15.00
OPEN FOOD	1.00
ADD RED ONION	
ON THE TOP	
FOOD	31.50
COFFEE/TEA	2.44
COFFEE/TEA	2.44
BEVERAGE	4.88

Thank you!

TXBL HST13 36.38
 TXBL HST13 4.73
SUBTOTAL 41.11

001 004 MILICA
 0001 10/21/2019 02:18

Thanks for your business.
 If you enjoyed yourself we'd love a good
 review
 Email us the link to your positive comments
 at
 Google, Yelp, Zomato or Tripadvisor
 We'll give you \$10 GIFT CARD on your next
 visit

0* 0*
 0* C
 49.33 +
 287.91 +
 337.24 *

Metro: New Order # 500045197

Metro Fresh2Go Order [no-reply@fresh2go-metro.ca]

Sent: October 23, 2019 2:56 PM

To: Metro On 100037 Manager

Hello Metro Ontario - 100037,

The following new catering order has been placed for your store. Print this order, call the customer if necessary, and provide the printed order to the relevant departments in your store. Ensure to change the order status to "Processing" (Invoice) upon confirmation that this order can be filled.

Any questions about changing the order status? Contact Customer Care at **416-239-7171 x6657** or toll free at **1-800-268-2564 x6657**,

Payment for orders is made in store at the time of pickup. Prices listed do not include taxes (if applicable) and will be added at the store at time of payment.

WE DO NOT ACCEPT ONLINE PAYMENT. ALL PAYMENTS OCCUR AT STORE LEVEL. TAXES ARE CALCULATED AT TIME OF CHECK OUT.

The Order #500045197 (placed on October 23, 2019 2:56:30 PM EDT)

Customer Information:

Michelle Aarts
TDSB
Daytime Phone: 6476544471
Evening Phone:

Payment Method:

Payment in-store at time of pick-up

Store address:

Store Metro Ontario - 100037
3003 Danforth Ave.
Toronto
Ontario
CA
M4C 1M9
Telephone: 416-686-8585

Pickup Information (MM-DD-YYYY):

StorePickup - StorePickup
Pickup Time: 10-24-2019 5:00 pm

Item	SKU	Qty	Subtotal
Front Street Bakery Ultimate Desert Platter	SP4	1	\$33.99
Antipasto Platter	D7	1	\$29.99
Deluxe Vegetarian Wraps	S9	1	\$49.99
Snack Delight Size Small (Serves 10) \$29.99	DSL SKU 60911 / D2S SKU 60911	1	\$29.99
Pumpernickel Tray With Spinach Dip	VT4 - PRODUCE DEPT	1	\$10.99
Celebration Fruit Platter	FT1	1	\$39.99
	Subtotal		\$194.94
	Pickup method		\$0.00
	Grand Total		\$194.94

Please Note: once the order is picked up by the customer, change the status for this order to "Complete" (Ship).

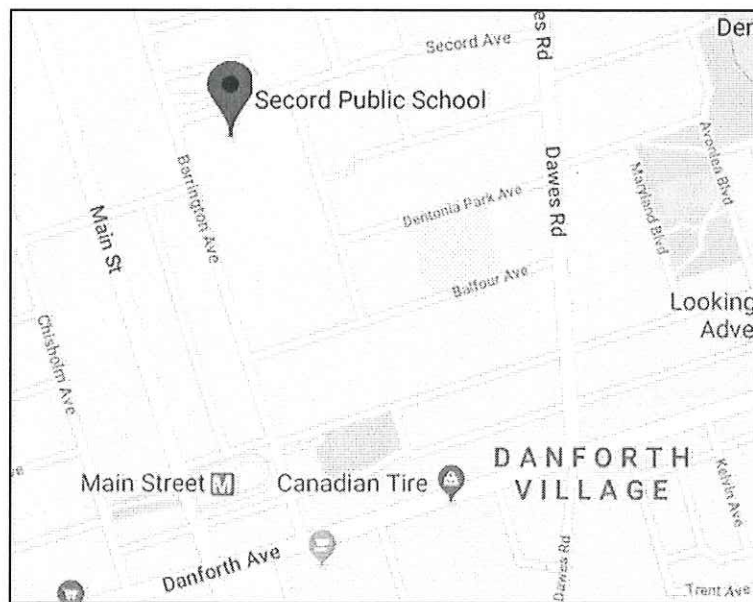


Trustee Michelle Aarts

Ward 16, Beaches-East York

Ward 16 School Council Meet & Greet

Thursday, October 24, 2019
6:30 – 8:30 pm



Secord Elementary School
(101 Barrington Ave)

Light Refreshments and Childcare will be provided



Toronto
District
School
Board

Michelle Aarts
Trustee, Ward 16, Beaches-East York
Tel: 416-395-8787 E-mail: Michelle.Aarts@tdsb.on.ca

Mobile 416-557-1817
 Bill Date: November 1, 2019
 Michelle Aarts
 Mobile Ref. 15885001

Account # 529680529
 Next Bill Date: December 1, 2019

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CURRENT CHARGES for 416-557-1817

Monthly charges billed to Nov 30, 2019

Enterprise Unltd/5GB Share 24	\$75.00	
less 56.00% Promotional Discount	<u>-42.00</u>	33.00
Includes: 3 Way Calling		
Call Waiting		
Message Centre		0.00
Roam Flex Cuba - Data		0.00
Roam flex Cuba - Text		0.00
Roam flex Cuba - Voice		0.00
Corporate Data Flex Zone 3		0.00
Call Display		0.00
Call Forwarding		0.00
Corporate Text Flex Zone3		0.00
Roam Flex USA-Voice Text Data		0.00
Corporate Voice Flex Zone3		0.00
Roam flex Zone 1- Data		0.00
Roam flex Zone 1 - Text		0.00
Roam flex Zone 1- Voice		0.00
Roam flex Zone 2- Data		0.00
Roam flex Zone 2 - Text		0.00
Roam flex Zone 2- Voice		0.00
Detailed account activity		0.00
Enterprise 5GB Data Share		0.00
Member to Member Local Calling		0.00
Messaging Pack Unlimited		0.00
Includes: Picture Messaging		
Image Messaging		
Incl. Messages		
Unlimited Incoming Messages		
Unlimited Local Talking		0.00

Usage and long distance

Unlimited Local Talking Unlimited Usage		
@\$.00/minute	1403:00 min:sec	0.00
Enterprise 5GB Data Share Data Usage		
@\$.00/MB	934.3378 MB	0.00
Roam Flex USA-Voice Text Data Unlimited Incoming Messages		
	22 events	0.00
Messaging Pack Unlimited Incl. Messages		
	16 events	0.00

FOR YOUR INFORMATION...	
Discount Summary	
Total discounts	\$42.00
Total this month	\$42.00
Usage Summary min:sec	
Weekday	1373:00
Weekend	30:00
Total time used	1403:00
Event Summary	
Total Events	38
Total this month	\$0.00
Packet Plan Usage Summary	
Total megabytes	934.3378
Total this month	\$0.00

Mobile 416-557-1817
Bill Date: November 1, 2019
Michelle Aarts
Mobile Ref. 15885001

Account # 529680529
Next Bill Date: December 1, 2019

A 5441 of 25965

CURRENT CHARGES *for 416-557-1817* (continued)

Taxes

HST 4.29

Total current charges \$37.29